

University Rector Office

Ref. No:

Date:



مكتب رئيس الجامعة

العدد: ٤٣١/ج  
التاريخ: ٢٠٢٢/٤/١٣



To/ All Colleges  
All Departments, Divisions and Units  
S/ Proclamation  
Anti-Bribery and Corruption Policy

## 1. Introduction

Al-Kafeel University is committed to conducting its business fairly, honestly, and with integrity. As part of these commitments, the university adopts a zero-tolerance approach towards bribery and corruption in any form. This policy outlines the expected standards of behavior for everyone.

## 2. Purpose: The purpose of this policy is to:

1. Prevent bribery and corruption in all transactions.
2. Ensure compliance with all applicable laws and regulations related to anti-bribery and corruption.
3. Protect the reputation and integrity of Al-Kafeel University.

**3. Scope:** This policy applies to all faculty members, staff, and employees of the university, regardless of their position or role.

## 4. Definitions

**Bribery:** Offering, giving, receiving, or soliciting anything to influence the actions of an individual in a position of trust or authority.

**Corruption:** Unethical or fraudulent behavior by individuals in authority, typically involving bribery.

**Gifts and Hospitality:** Items of value, including gifts, entertainment, and hospitality, given or received in the course of business.

## 5. Policy Statements

**Zero Tolerance:** Al-Kafeel University adopts a zero-tolerance policy towards bribery and corruption. Any involvement in bribery or corruption, whether offering, receiving, soliciting, or giving, will result in disciplinary action, including termination of employment or contract, and may lead to legal action.

**Compliance with Laws:** Everyone must comply with all applicable laws and regulations related to anti-bribery and corruption in all areas where Al-Kafeel University operates.



مجازة رسمياً من قبل وزارة التعليم العالي والبحث العلمي بموجب الأمر الوزاري (ج هـ س 178) في (2005/2/1)

Officially Recognized by Ministry of Higher Education and Scientific Research According to the Ministerial Order 178 in 1/2/2005

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**Gifts and Hospitality:** Acceptance of gifts, entertainment, or hospitality must be in accordance with Al-Kafeel University's policy. Gifts, entertainment, or hospitality must not be offered or accepted if they could be perceived as intended to influence decisions.

**Reporting:** Reporting any suspicion of bribery or corruption is encouraged immediately through the university's corruption reporting procedures or directly to management.

## 6. Responsibilities

**Management:** Management is responsible for implementing and enforcing this policy, providing training and guidance, and ensuring sufficient controls are in place to prevent bribery and corruption.

**Employees:** All employees are responsible for understanding this policy, adhering to its principles, and reporting any suspected violations.

## 7. Review

This policy will be regularly reviewed to ensure its effectiveness and compliance with relevant laws and regulations. Any necessary amendments will be made in consultation with legal counsel, and all employees will be informed.

Al-Kafeel University is committed to upholding the highest standards of ethical conduct and integrity in all aspects of its operations. This policy reflects our dedication to preventing bribery and corruption and maintaining trust with stakeholders.



N. ALDAHAN

Prof. Dr. N. Aldahan

Chancellor of the University

2022/4/12